

## **Rural Development Department**

### **1. Introduction, function and duties:-**

The Chakma Autonomous District Council has been created under the provision of the six scheduled of the Indian constitution on the 2<sup>nd</sup> April, 1972 vide administration of Mizoram Notification No.CCMP/3/72-77 of dt. 01/04/1972 (Mizoram Gazette Publication). At the time of creation of District Council, the government of Mizoram delegated more subject/departments to function the District Council smoothly viz! Legislative, General Administration, Finance & Accounts, Land & Revenue Settlement , Forest & Environment, Law & Judicial etc.

Again in 1993 & 2011, the government entrusted few subject under notification No.B.17012/3/92-DCA, dt. 22/09/1993 and C.13011/3/2010-DCA, dt. 29/08/2011 and as a result now the Chakma Autonomous District Council has 28 Departments.

The Rural Development Department has been also delegated to the Chakma Autonomous District Council in 1993 along with 28 (twenty-eight) department as notified above. Since then, the Rural Development Department is empowered with the following functions and duties:-

- i) Implementation of Community Development scheme in the rural areas viz:-
  - (a) Construction of community hall.
  - (b) Financial assistance to the poor families for construction of dwelling house.
  - (c) Purchase and distribution of commodities/materials on subsidy basis to the rural people for their uses like G.C.I. sheets, silpaulin etc. or any other materials approved by the Executive Committee of Chakma Autonomous District Council.
  - (d) Construction of market shed, waiting shed and masonry step approach to the river bank.
  - (e) Construction of recreation centre.
- ii) Other Scheme/Works of the department.
  - (a) Construction of fair whether road (Kaccha road, inter village path (IVP), retaining wall/Guard wall, side drain or any other scheme from the state/C.SS etc.

### **2. Power and duties of Officers and employees:-**

- (a) The Rural Development Officer is represented as a Head of the Department to execute any scheme or any decision which is done as per instruction/decision of the Executive Committee.
- (b) The Assistant Engineer Rural Development Department deals which all the developmental works including supervision whenever directed for by the authority of the Chakma Autonomous District Council/Head of the Department.

### **3. Procedure followed in decision making process including channels of supervision and accountability:-**

All decisions regarding finance etc are made by the Executive Committee of Chakma Autonomous District Council which is duly represented by the Executive Member (Rural Development).

The Controlling Officer (Executive Secretary). The D.D.O (Senior Finance Accounts Officer) and the Head of the Department are collectively accountable for execution of scheme/projects etc.

### **4. Rules, regulation, Instruction, Manuals and records held by it or under its control or used by its employees for discharging of its function:-**

The service of the employees of Rural Development Department are regulated by CCS Rules 1972 as amended from time to time just like other employees of the Chakma Autonomous District Council.

**5. Categories of documents that are held by it or under its control:-**

(a) Rural housing scheme under NEDP.

(b) Utilization certificate.

**1. Particulars of any arrangements that exists for consultation with or representation by the members of the public in relation to the formation of its policy or implementation thereof:-**

Nil

**2. Statements of the boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, Councils committee and other bodies are open to the public or the minutes of such meetings are accessible for public:-**

Nil

**8 A directory of its officers and employees:-**

Sl. No.	Name	Designation	Monthly Remuneration ( in Rs.) 2021-2022	Remarks
1.	Nanda Kumar Chakma	RDO	196545	
2.	Rosendra singha	AE	180516	
3.	Karuna Moy Chakma	Assistant	91499	
4.	Ramel Chakma	Compt. Optr.	64099	
5.	Gyana Priyo Chakma	UDC	60263	
6.	Anjalika Chakma	LDC	49851	
7.	Dibbotoru Chakma	LDC	42727	
8.	Priti KumarChakma	O/P	55468	
9.	Jodir MoyChakma	LDC	42727	
10.	Gyana Dhan Chakma	O/P	31720	
11.	Chekky Chakma	O/P	31720	
12.	Nika Chakma	O/P	30925	
13.	Gyana Rattan Chakma	O/P	30312	
14.	Suprabha Chakma	LDC,(MR) @ Rs.520 per day	16120	
15.	Bijoy Kanti Tongchangya	LDC,(MR) @Rs.520 per day	16120	
16.	Arsona Chakma	LDC,(MR) @Rs.520 per day	16120	

**9. Budget allocated, plans, proposed expenditures and reports disbursement made:-**

Sl.No.	Name of Scheme	Sector	Proposed Amount (in Rs.). 2021-2022	Amount sanctioned as on 31/3/2022
1.	Office Expenses	As GIA- General	40,000.00	40,000.00
2.	Maintenance of Machineries	As GIA- General	40,000.00	40,000.00
<b>Total=</b>			<b>80,000.00</b>	<b>80,000.00</b>

10. The manner of execution of subsidy programmes, including the amounts allocated and its details of beneficiaries of such programme :-  
Nil
11. Particulars of recipients of concessions, permits or authorizations granted by it :-  
Nil
12. Details respects of the information, available to or held by it, reduced in an electronic form:-  
Nil
13. Facilities available to citizen for obtaining information, including the working hours of a library or reading room:.
14. Name, of designation and other particulars of the public information officers:-  
Ans:- Nanda kumar Chakma,  
RDO,CADC  
State Public Information Officer  
Contact No.9436147726  
Email : rdo.cadc.gov@gmail.com
15. Such other information as may be prescribed:-  
Nil

Rural Development Officer,  
Chakma Autonomous District Council  
Kamalanagar