

Right to Information Handbook, 2021-2022
Of
Land Revenue & Settlement Department
Chakma Autonomous District Council
Kamalanagar, Mizoram.

Published by
Land Revenue & Settlement Department
Chakma Autonomous District Council
Kamalanagar, Mizoram.

Preface

In an effort to promote transparency and accountability in the working of the Public Authorities the Right to Information Act, 2005 was enacted by the Parliament of India. The Act provides the citizens, the right to access information held by Public Authorities.

To carry out the provision of the RTI Act, 2005 as mandated under section 28 of the Act, Chakma Autonomous District Council enacted its own RTI rule “Chakma Autonomous District Council Right to Information Rule, 2006” on May 14,2009.

Sl. No.	Name & Designation	Designation as RTI Officer
1	Pronit Bikash Chakma, Executive Secretary	Appellate Authority
2	Bipin Bihari Chakma, Senior Revenue Officer	State Public Information Officer

Section 4 of the RTI Act, 2005 makes it mandatory for public authorities to disclose information held by them on suo motu initiative. This Handbook is an endeavor towards this end. It shall provide information in respect of Land Revenue & Settlement Department, Chakma Autonomous District Council as required under the section mentioned above.

(BIPIN BIHARI CHAKMA)
State Public Information Officer
Land Revenue & Settlement Department
Chakma Autonomous District Council
Kamalanagar, Mizoram.

LAND REVENUE & SETTLEMENT DEPARTMENT

About: The Land Revenue & Settlement Department is one of the various Department of the Chakma Autonomous District Council whose purpose is basically to deal with allotment of land, settlement of land dispute, maintenance of land record.

Function and Duties:

- i. Land allotment.
- ii. Land lease.
- iii. Assessment and collection of land revenue & taxes.
- iv. Settlement of land dispute.
- v. Preparation of Rules Regulation Act etc. relating to land, and assessment of land revenue and taxes.
- vi. Land record.
- vii. Assessment Compensation on account of damage of crops/ private properties.

Powers and Duties of officers and employees:

The officers execute the decision of the Executive Committee of CADC, on any matter with the assistance of its subordinate staffs. The technical consultant (software engineer) looks after the records of land and the surveyor and circle supervisors maintain assessment and survey record.

Procedure followed in decision making process including Channel of supervision and accountability:

All important decisions are mainly taken by the Executive Committee CADC. Supervision or execution of any work is maintained by the Sr. Revenue officer or by the Revenue officer related for the purpose. Accountability for execution of any task rests with the Sr. Revenue officer.

Rules, Regulation, Instruction, Manuals and records, held by it or used by its employees for discharging of its function.

1. The CADC (Agricultural Land) Act, 1982.
2. The CADC (Land & Revenue) Act. 2002.
3. The CADC (Revenue Assessment) Regulation Act. 2002.

Categories of documents that are held by it or under its control:

1. Record of land allotment on agriculture and non-agriculture purposes.
2. Record of Land lease to Govt., NGO, Societies, etc..
3. Record of annual assessment/ list on collection of land revenue & taxes.
4. Record of Settlement of land dispute.
5. Land Act, Rules and Regulation.

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

1. For Settlement & disposal of Land Dispute, a Board called the Land Dispute Settlement Advisory Board headed by Chairman with the concerned RO /AROs, Village Council President and NGO representative of as member of the Board has been constituted under the department which suggests the Executive Committee to take decision on serious cases of land dispute.

A Directory of its Officers and Employees:

Sl. No.	Name	Designation	Monthly Remuneration (in Rs.)	Place of posting
1	Bipin Bihari Chakma	Sr. R.O	196545	Revenue Headquarter
2	Purna Kumar Chakma	R.O.	123113	Revenue Headquarter
3	Anil Kanti Tong	R.O.	113249	Revenue Headquarter
4	B. Image Chakma	R.O.)	90781	Revenue Headquarter
5	Niro Kumar Chakma.	A.R.O	119688	Revenue Headquarter
6	Nirmal Kumar Chakma	ARO(Survey	79032	Revenue Headquarter
7	A. Anulal Tong.	ARO(Survey	79032	Revenue Headquarter
8	Kal Muni Tongchangya	Head Assistant	93417	Revenue Headquarter
9	Kunal Kanti Chakma	Head Assistant	93417	Revenue Headquarter
10	Promod Kanti Chakma	Assistant	94102	Revenue Headquarter
11	Binod Bihari Chakma	UDC	84238	Revenue Headquarter
12	Anil Bindu Chakma	Computer Operator	74785	Revenue Headquarter
13	Gyana Ranjan Chakma	UDC	84238	Revenue Headquarter

14	Debendra Chakma	UDC	81909	Revenue Headquarter
15	Nabin Kanti Chakma	UDC	72730	Revenue Headquarter
16	Jitendra Chakma	UDC	76840	Revenue Headquarter
17	Doya Ranjan Chakma	C/S - I	57112	Revenue Headquarter
18	Bijoy Ranjan Chakma	C/S - I	72730	Revenue Headquarter
19	Chandra Sekar Chakma	Surveyor	49303	Revenue Headquarter
20	Tipom Chakma	Surveyor	49303	Revenue Headquarter
21	Ratna Moy Chakma	Surveyor	49303	Revenue Headquarter
22	Sneha Chakma	Surveyor	49303	Revenue Headquarter
23	Surjyo Kumar Chakma	Surveyor	49303	Revenue Headquarter
24	Tarun Kanti Chakma	C/S - I	60126	Revenue Headquarter
25	Lalit Kumar Tong	LDC	43823	Revenue Headquarter
26	Anupama Chakma	LDC	40535	Revenue Headquarter
27	Antor Chakma	Surveyor	15000	Revenue Headquarter
28	Santosh Jiban Chakma	Surveyor	15000	Revenue Headquarter
29	B. Dharmiod Chakma	Surveyor	15000	Revenue Headquarter
30	David Chakma	Surveyor	15000	Revenue Headquarter
31	B. Chandah Chakma	Surveyor	15000	Revenue Headquarter
32	Darshan Chakma	Surveyor	15000	Revenue Headquarter
33	Jagat Netra Chakma	Surveyor	15000	Revenue Headquarter
34	Sumana Devi Chakma	Surveyor	15000	Revenue Headquarter
35	Rupantar Chakma	Surveyor	15000	Revenue Headquarter
36	Janabir Chakma	Surveyor	15000	Revenue Headquarter
37	Gyana Moy Chakma	Surveyor	15000	Revenue Headquarter
38	Pronoy Chakma	Surveyor	15000	Revenue Headquarter
39	Ramesh Kumar Chakma	Surveyor	15000	Revenue Headquarter
40	Karun Kanti Chakma	Surveyor	15000	Revenue Headquarter
41	Manjakha Chakma	Surveyor	15000	Revenue Headquarter
42	James Egame Dhamei Chakma	Surveyor	15000	Revenue Headquarter
43	Lokhi Bushan Chakma	Surveyor	15000	Revenue Headquarter
44	Raja Chakma	Surveyor	15000	Revenue Headquarter
45	Renu Tongchangya	Surveyor	31720	Revenue Headquarter
46	Subir Chakma	O/P	31720	Revenue Headquarter
47	Punyo Chandra Chakma	O/P	31720	Revenue Headquarter
48	Dhirash Chakma	4th Grade	29672	Revenue Headquarter
49	Smt. Dhana Pudi Tong	LDC MR	16120	Revenue Headquarter
50	Mithun Tong.,	LDC (M/R)	16120	Revenue Headquarter
51	Lokhi Dhan Chakma	LDC (M/R)	16120	Revenue Headquarter
52	Smt. Dhana Pudi	O/P(MR)	11780	Revenue Headquarter
53	Proti Chak.	HHS to Sr.R.O	11780	Revenue Headquarter
54	Kirti Chak	HHS to Sr.R.O	11780	Revenue Headquarter
55	Manabendra Chakma	R.O (Officiating)	79032	Borapansury Revenue Divisional Office
56	Sishir Bindu Chakma	Asstt.	96020	Borapansury Revenue Divisional Office
57	Arun Kumar Chakma	Computer Operator	65880	Borapansury Revenue Divisional Office
58	Neharu Chakma	UDC	35400	Borapansury Revenue Divisional Office
59	Prafulla Chakma	LDC	58619	Borapansury Revenue Divisional Office
60	Nigira Kumar Chakma	LDC	55605	Borapansury Revenue Divisional Office
61	Bala Ban Chakma	C/S - I	71634	Borapansury Revenue Divisional Office
62	Tara Shankar Chakma	C/S - I	69716	Borapansury Revenue Divisional Office
63	Miss Joya Chakma	LDC	48618	Borapansury Revenue Divisional Office
64	Udayan Chakma	LDC	43823	Borapansury Revenue Divisional Office
65	Priyo Bikash Chakma	C/S - I	43823	Borapansury Revenue Divisional Office
66	Mangol Jyoti Chakma	LDC (Contractual)	25500	Borapansury Revenue Divisional Office
67	Jotishman Chakma	LDC (Contractual)	25500	Borapansury Revenue Divisional Office
68	Hira Muni Chakma	O/P	53961	Borapansury Revenue Divisional Office
69	Ratnajit Chakma	C/S-II	48618	Borapansury Revenue Divisional Office

70	Meya Ranjan Chakma	C/S-III	31720	Borapansury Revenue Divisional Office
71	Ranjani Kumar Chakma	O/P	39576	Borapansury Revenue Divisional Office
72	Sumati Ranjan Chakma	OP	31720	Borapansury Revenue Divisional Office
73	Bharan Chakma	LDC (MR)	16120	Borapansury Revenue Divisional Office
74	Korobi Chakma	LDC (MR)	16120	Borapansury Revenue Divisional Office
75	Madhu Chandra Chakma,	MRL	11780	Borapansury Revenue Divisional Office
76	Prafulla Kr. Chakma	O/P MR)	11780	Borapansury Revenue Divisional Office
77	Sankar Chakma	MRL	11780	Borapansury Revenue Divisional Office
78	Badhi Mon Chakma	Chkdr., (MR)	11780	Borapansury Revenue Divisional Office
79	Gyana Baran Chakma	LDC (Fixed)	6750	Borapansury Revenue Divisional Office
80	Bipin Chandra Chakma	UDC(Fixed)	8500	Borapansury Revenue Divisional Office
81	Bhuban Bijoy Chakma	O/P MR	11780	Borapansury Revenue Divisional Office
82	Sanjoy Tongchangya	Assistant i/c ARO	84238	Kukurduleya Revenue Circle Office
83	Manu Ranjan Chakma	C/S - I	76840	Kukurduleya Revenue Circle Office
84	Dharash Chandra Chakma	C/S-II	60263	Kukurduleya Revenue Circle Office
85	Mohendra Chakma	C/A-I	53961	Kukurduleya Revenue Circle Office
86	Satyajit Chakma	C/S-I	48618	Kukurduleya Revenue Circle Office
87	Hemanta Chakma	LDC	41631	Kukurduleya Revenue Circle Office
88	Bimal Kanti Chakma	C/S-III	31720	Kukurduleya Revenue Circle Office
89	Sanjoy Kanti Tongchangya	O/P	45741	Kukurduleya Revenue Circle Office
90	Arun Dewan Chakma	OP (MR)	11780	Kukurduleya Revenue Circle Office
91	Dhana Muni Chakma	R.O	110098	Longpuighat Revenue Divisional Office
92	Ranjan Chakma	C/S - I	68894	Longpuighat Revenue Divisional Office
93	Meya Dhan Chakma	UDC, i/c ARO	58619	Longpuighat Revenue Divisional Office
94	P. Hnamkhuplala	C/S - III	55605	Longpuighat Revenue Divisional Office
95	Suman Chakma	Surveyor	49303	Longpuighat Revenue Divisional Office
96	Lokhi Prasad Tong	C/S-I	53961	Longpuighat Revenue Divisional Office
97	Binoy Ranjan Chakma	C/A-I	52591	Longpuighat Revenue Divisional Office
98	Suresh Singh Chakma	C/S-III	46974	Longpuighat Revenue Divisional Office
99	Nilong Tong	O/P	42316	Longpuighat Revenue Divisional Office
100	Bharatsen Tong	O/P	38206	Longpuighat Revenue Divisional Office
101	Badimila	O/P	41220	Longpuighat Revenue Divisional Office
102	Taranisen Chakma	O/P	39576	Longpuighat Revenue Divisional Office
103	Rajesh Chakma	O/P	36699	Longpuighat Revenue Divisional Office
104	Manabendra	LDC(MR)	16120	Longpuighat Revenue Divisional Office
105	Rathan Kumar Tong	LDC(MR)	16120	Longpuighat Revenue Divisional Office
106	Sodhar Chakma	LDC(MR)	16120	Longpuighat Revenue Divisional Office
107	Adhar Chand Tong.	OP(MR)	11780	Longpuighat Revenue Divisional Office
108	Lokhi Ban Chakma	OP (MR)	16120	Longpuighat Revenue Divisional Office
109	Punyo Dhan Chakma,	OP(MR)	11780	Longpuighat Revenue Divisional Office
110	Devaraj Chakma	OP(MR)	11780	Longpuighat Revenue Divisional Office
111	Smt. Maya Devi Chakma,	Sweeper (Fixed)	4500	Longpuighat Revenue Divisional Office
112	Sanjoy Chakma	CCA (Fixed)	1500	Longpuighat Revenue Divisional Office
113	Sankardev Chakma	CCA (Fixed)	4500	Longpuighat Revenue Divisional Office
114	Dhananjoy Chakma	OP (Fixed)	6000	Longpuighat Revenue Divisional Office
115	Potya Mohan Chakma	UDC	86567	Parva Revenue Circle Office
116	Shanti Bikash Tongchangya	LDC	43823	Parva Revenue Circle Office
117	Chhuanngura	C/S-II	53961	Parva Revenue Circle Office
118	Punyoban Chakma	C/S-III	55468	Parva Revenue Circle Office
119	Abani Ranjan Chakma	OP	41220	Parva Revenue Circle Office
120	Amit Chakma	4th Grade	29672	Parva Revenue Circle Office
121	Unnyojit Chakma	O/P	30312	Parva Revenue Circle Office
122	Bigyan Chakma	C/S	29672	Parva Revenue Circle Office
123	Samaratsur Chakma	Sweeper MR	11780	Parva Revenue Circle Office
124	Punyo Kumar Chakma	LDC MR	16120	Parva Revenue Circle Office
125	Binoy Kanti Chakma	C/S - I & i/c ARO	55468	Ugudasury Revenue Circle Office
126	Jotil Kumar Chakma	C/S - I	55468	Ugudasury Revenue Circle Office

127	Gapdya Chakma	O/P	42316	Ugudasury Revenue Circle Office
128	Ashini Kumar Chakma	Chowkider	31720	Ugudasury Revenue Circle Office
129	Suro Mon Chakma	O/P	31720	Ugudasury Revenue Circle Office
130	Sarath Chandra Chakma	C/L	4500	Ugudasury Revenue Circle Office
131	Santanu Tong	UDC	55605	New Jaganasury Revenue Circle Office
132	Rabi Kumar Tong	UDC& i/c ARO	67113	New Jaganasury Revenue Circle Office
133	Kala Chand Tongchangya	C/A-II	62592	New Jaganasury Revenue Circle Office
134	Jugeswar Tong	C/S - I	55468	New Jaganasury Revenue Circle Office
135	Pradip Tongchangya	LDC	43823	New Jaganasury Revenue Circle Office
136	Rajen Tongchangya	F/S	55468	New Jaganasury Revenue Circle Office
137	Gaurav Chakma	LDC	41631	New Jaganasury Revenue Circle Office
138	Biju Sen Tong	C/S-II	48207	New Jaganasury Revenue Circle Office
139	Jagadish Chakma	C/S - II	35329	New Jaganasury Revenue Circle Office
140	Hori Joy Tong	C/S-III	42316	New Jaganasury Revenue Circle Office
141	Bisu Chand Tong	C/S-III	38206	New Jaganasury Revenue Circle Office
142	Shanti Mon Chakma	O/P	38206	New Jaganasury Revenue Circle Office
143	Sunil Kumar Tongchangya	C/S-III	31720	New Jaganasury Revenue Circle Office
144	Sukro Sen Chakma	O/P	31720	New Jaganasury Revenue Circle Office
145	Samudrajit Tongchangya	C/S-III	31720	New Jaganasury Revenue Circle Office
146	Ola Muni Tongchangya	Sweeper	31720	New Jaganasury Revenue Circle Office
147	Amar Rattan Tong	Chawkider	31720	New Jaganasury Revenue Circle Office
148	Kali Kumar Tong. -	LDC(MR)	16120	New Jaganasury Revenue Circle Office
149	Hira Lal Tong	LDC(MR)	16120	New Jaganasury Revenue Circle Office
150	Dhana Chakma	LDC(MR)	16120	New Jaganasury Revenue Circle Office
151	Sujana Chakma	LDC(Fixed)	6750	New Jaganasury Revenue Circle Office
152	Karjon Tong	LDC(MR)	16120	New Jaganasury Revenue Circle Office

Budget allocated plans, proposed expenditures and reports on disbursement made: 2021-2022.

Sl. No.	Name of scheme	Sector	Proposed Amount (in Rs.)	Amount sanctioned up to 31//3/2022
1.	Maintenance of Computer & Office expenses	Plan	Nil	Nil
2.	Maintenance of Computer & Office expenses	Non-Plan	230000	230000
3.	Supply of stationery to Sub-Office	Non-Plan	100000	100000
4.	Purchase and maintenance of office utilities	Local Receipt	50000	50000
5.	Furniture to Sub-Office	Non-Plan	100000	100000
		Total:	480000	480000

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(BIPIN BIHARI CHAKMA)
Senior Revenue Officer,
CADC, Kamalanagar.