

Right to Information Handbook, 2021-2022
Of
Fishery Department
Chakma Autonomous District Council
Kamalanagar, Mizoram

Published by
Fishery Department
Chakma Autonomous District Council
Kamalanagar, Mizoram

Preface

In an effort to promote transparency and accountability in the working of the Public Authorities the Right to Information Act, 2005 was enacted by the parliament of India. The Act provides the citizens, the right to access information held by Public Authorities.

For democracy to be successful it is accepted that citizens must be informed. An informed citizen is important in the functioning of democracy to contain practices of corruption and to hold the government accountable.

To carry out the provision of the RTI Act, 2005 as mandated under section 28 of the Act, Chakma Autonomous District Council enacted its own RTI rule “Chakma Autonomous District Council Right to Information Rule, 2006” on May 14, 2009.

Sl.No.	Name	Designation as RTI officers
1	Pronit Bikash Chakma, Executive Secretary	Appellate Authority
2	H. Nutan Chakma	State Public Information Officer

Section 4 of the RTI Act, 2005 makes it mandatory for the public authorities to disclose information held by them on suo motu initiative. This Handbook is an endeavour towards this end. It shall provide information in respect of Fishery Department, Chakma Autonomous District Council as required under the section mentioned above.

(H. NUTAN CHAKMA)
Dist. Council Fishery Development Officer
Chakma Autonomous District Council
Kamalanagar

FISHERY DEPARTMENT

INTRODUCTION:

The Fishery Department is one of the various departments allotted to the Chakma Autonomous District Council (CADC) during April 1994 with an aim to improve the socio- economic status of the rural populace of CADC through fishery related activities. The department is headed by the Dist. Council Fishery Development Officer (DCFDO). The DCFDO is supported by two FEO, one LDC and two peons & two MR Labourer and 6 Fishery Demonstrators which are under training.

Functions and Duties:

- i. Procurement and supply of fish seeds and fish feeds.
- ii. Impart training to fish farmers.
- iii. Assist financially to the fish farmers.
- iv Help in implementation of state Govt. schemes/policies.

Power and duties of officers and employees:

The officer executes the decision of Executive Committee of CADC on the policies and schemes implementation with the assistance of its subordinate officers and staffs.

The officers and staffs also assist the state Govt. in implementation of various schemes.

Procedure followed in decision making process including channels of supervision and accountability:

Any matter of financial implication or of serious nature decisions are taken by the concerned Executive Member, CADC in the name of Executive Committee, CADC. Supervisions for execution of works and accountability is maintained by the DCFDO.

Rules, Regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging of its functions:

Nil

Categories of documents that are by it or under its control:

- i. The list of all the fish farmers within CADC.
- ii. List of farmers financially benefited through the department.

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Nil.

Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its parts or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

During implementation of any beneficiary schemes, a 5 (five) members Beneficiary Selection Committee is formed by notification. In the committee, the concerned Executive Member is the Chairman and the DCFDO is the Member Secretary. The committee select the neediest farmers from all corners of CADDC who are having actual fish pond/ponds.

A directory of its officers and employees:

Sl.No.	Name	Designation	Monthly Remuneration (in Rs.)	Remarks
1.	H. Nutan Chakma	DCFDO	108600	
2.	Krishna Kumar Chakma	FEO	98950	
3.	Chitra Ranjan Chakma	FEO	99010	
4.	Robil Kanti Chakma	LDC	44919	
5.	Priyotosh Chakma	Chowkidar	31720	
6.	Gobin Chakma	LDC	48618	
7.	Kushal Muni	O/P	31720	
8.	Nirota Chakma	O/P	30312	
9.	Sanjay Dev	Fishery Demonstrator	41631	
10.	Durjoy Tong.	Fishery Demonstrator	41631	
11	Bijoy Tong.	Fishery Demonstrator	41631	
12	Sushil Chakma	Fishery Demonstrator	41631	
13	Parandhan Chakma	Fishery Demonstrator	41631	
14	Sujoy Chakma	Fishery Demonstrator	41631	
15	Ranjit Kumar Chakma	LDC (Fixed)	15000	
16	Shanti Chakma	LDC (Fixed)	15000	
17	Bagya	Labourer(MR)	11780	
18	Sukro Kumar	Labourer(MR)	11780	

Budget allocated, plans, proposed expenditures and reports on disbursement made during 2021-2022:

Sl.No.	Name of scheme	Sector	Amount (in Rs.)	Remarks
1.	Office Expenses	Plan	25000	
2.	Maintenance of Computer	Plan	25000	
3.	PMMSY (1 st Instalment 2 nd Approval)	CSS	8940000	
Total:			8990000.00	

The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programme:

Nil

Particulars of recipients of concessions, permits or authorizations granted by it:

Nil.

Details in respect of the information, available to or held by it, reduced in an electronic form:

Nil.

Facilities available to citizens for obtaining information, including the working hours of a library or reading room:

1. Office of DCFDO during office hours

2. CADC website: www.cadc.gov.in

Names, designations and other particulars of the Public Information Officer:

Name	Designation	Contact Number	Email
Pronit Bikash Chakma	Executive Secretary CADC and Departmental Appellate Authority	7085948784	pronitbikashchakma@gmail.com
H.Nutan Chakma	Dist.Council Fishery Development Officer & State Public Information Officer	8729929473	nutanchakma9@gmail.com