

GENERAL ADMINISTRATION AND CONTROL DEPARTMENT
CHAKMA AUTONOMOUS DISTRICT COUNCIL
KAMALANAGAR, MIZORAM

No.G.25020/1/2021-2022/CADC (G)/459

Dated Kamalanagar
the 25th May, 2021

NOTIFICATION

In pursuance of the decision taken by the Executive Committee in its meeting held on 24/05/2021, the Executive Committee of Chakma Autonomous District Council is pleased to constitute a committee on utilization of Chief Executive Member Relief Fund (CEMRF) for Covid-19 with the following members with immediate effect and until further order.

1. Chairman: CEM, CADC
2. Member Secretary: Executive Secretary, CADC
3. Members:
 1. Sr. FAO, CADC
 2. RRO, CADC
 3. LAO, CADC
 4. I&PRO, CADC
 5. President, CYCA

Guidelines for the committee shall be as under:

Introduction:- “Chief Executive Member Relief Fund” (CEMRF) of Chakma Autonomous District Council was established entirely with public contributions to render immediate relief to families of those affected by natural calamities like floods, cyclones, earthquakes etc. and to the victims of fire, major accidents etc. The CEMRF is also intended to extend a helping hand to the people in distress due to Covid – 19 pandemic and it also supports to run the Community Covid Care Centres and the Covid Care Centres established in different locations within Chakma Autonomous District Council. CEMRF may get budgetary support whenever fund is available in the District Council or may administer solely from public donations. CEMRF accepts voluntary contributions from individuals, organizations, trusts, companies and institutions etc.

The relief amount is being released solely on the basis of the guidelines prescribed by the CEMRF Committee on utilization of fund from time to time on the approval of the Chief Executive Member.

1. The Fund is for combating and containment of epidemics & pandemics and primarily to provide relief efforts to victims of Covid-19 pandemic in Chakma Autonomous District Council.
2. The Fund is administered on an honorary basis by the Executive Secretary, CADC as Member Secretary of the CEMRF.

3. The disbursement out of the Fund is made on the approval of the CEMRF Management Committee.
4. The disbursement out of the fund may also be made at the discretion of the CEM in cases of emergency. The case should be placed before the Committee at the earliest for ex-post facto approval.
5. Contribution towards CEM Relief Fund for Covid-19 can be made in cash and through cheque or demand draft drawn in favour of the CEM Relief Fund. Contribution can also be made online.
6. CEM Relief Fund accepts voluntary contribution by individuals and institution/organizations. Contributions flowing out of budgetary sources are also accepted.
7. The Bank account would be operated by the Member Secretary who will open current account in the name of CEMRF at State Bank of India, Chawngte Branch and in any other bank if necessary.
8. The CEMRF shall obtain a Permanent Account Number (PAN) which shall be notified later.

The quantum of contribution received and the quantum of funds disbursed under CEMRF will be updated monthly in CADC official website.


Sd/-
(DURJYA DHAN CHAKMA)
Chief Executive Member
Chakma Autonomous District Council
Kamalanagar

No. G.25020/1/2021-2022/CADC(G)/**459**

Dated Kamalanagar,
the 25th May, 2021

Copy for information and necessary action to:

1. All concerned members.
2. P/S to CEM, CADC, Kamalanagar.
3. P/S to Chairman, CADC, Kamalanagar.
4. The P/A to all Ems/Vice-Chairman, Plg./ Adviser to CEM(Adm/Political)/Adviser to P&DC / Dy.Chief Whip/Chairman, TPC/President, DSEB, CADC, Kamalanagar.
5. P/A to Executive Secretary, CADC, Kamalanagar.
6. All Heads of the Department, CADC, Kamalanagar.
7. Guard File.


(DURJYA DHAN CHAKMA)
Chief Executive Member
Chakma Autonomous District Council
Kamalanagar